

**BOARD OF EDUCATION
BUILDING AND GROUNDS COMMITTEE MEETING - MINUTES
Wednesday, April 11, 2018 @ 8:45 a.m. - Connor Shaw Center**

ROLL CALL:

At 8:45 a.m., Vice President Mr. Uthe called the meeting to order and requested all present to stand and recite the Pledge of Allegiance. A roll call was taken and the following members answered aye (8): Mr. Richard Uthe, Mrs. Tara Robinson, Mr. Craig Gray, Mr. Tim Murray, Mr. Mike Arnold, Mr. Dave Osborne, Mrs. Patty Favela and Mr. Steve Stein.

VISITORS' LOG:

No one signed the Visitors' Log.

SPEAKERS' LOG:

No one signed the Speakers' Log.

OPPORTUNITY TO SPEAK:

There were no Visitor Speakers.

BUILDING AND GROUNDS:

FOR DISCUSSION:

- ❖ Tim Murray reported that we have had a few boiler problems over the last couple of weeks at PHS and PIC.
- ❖ Mrs. Favela asked when the boilers will be shut off for the season, Tim and Craig are predicting sometime after May 1st. Craig reported that there is maintenance that has to be done before and after every season with the boilers.
- ❖ Craig reported that he has contacted ComEd to come out to our schools and conduct an efficiency assessment of our school buildings at no charge. Craig will be calling ComEd to set up the facility assessment for our buildings as soon as possible.
- ❖ Dave Osborne reported that there are some light covers that need to be replaced at PES and PIC - in the hallways and bathrooms.
- ❖ Tim Murray will call and set up a meeting with Sharmik Electric, Mr. Stein and the Board to discuss electrical projects at our buildings.

- ❖ Craig Gray reported that he is looking at a brush scrubber for the Maintenance Department to use at the buildings. The stair trends at the Connor Shaw Center needs a good cleaning and the brush scrubber will be able to accomplish this task. Craig will get some estimates together for the brush scrubber and will send the estimates to Patty for review.
- ❖ Mr. Stein inquired about the status of the carpet in the teacher's lounge at the junior high. Scott Wenzel has requested that the carpet be replaced. Dave Osborne suggested using tile or maybe even carpet squares that can be pulled up and replaced easily instead of installing carpet. Dave Osborne will touch base with Scott Wenzel regarding the carpet.
- ❖ Mr. Stein inquired about the chillers at the High School, when they will be up and running. Tim said that they will be up and running in May. Mr. Stein wanted to make sure that they will be ready for the Play, Devil Dash and Prom/Post Prom. Steve also inquired if there is anything needed for Prom, for instance, putting down of the mats. Mike Arnold will take care of anything that is needed for Prom/Post Prom.
- ❖ Steve Stein reported that some of the buildings are in desperate need of asphalt repair, sealing and re-striping this summer.
- ❖ Dave Osborne informed the Committee that the Life Safety Inspection will take place on April 23rd and 24th. Dave also reported that he has been in touch with Ideal for our asbestos inspection (three year) but has not heard back from them. Dave will place another call to Ideal today. Mr. Stein said if you don't hear back from Ideal, please call Hygieneering, Inc. for assistance in this matter.
- ❖ Dave Osborne reported that the dispensers for the junior and high school are not operating correctly. The ten to twelve second delay does not operate according to the manufacturers' instructions. Dave called Performance Supply, and a repairman from Performance not from the manufacturer of the dispensers, came out and worked on the dispensers for a long time, but even after working on them, the dispensers were still having the same issues with the 10-12 second delay.

- ❖ Tim Murray reported that the stackable washer and dryer at the High School needs to be replaced. It is over seventeen years old and has been repaired several times. Tim will get an estimate for a new stackable washer and dryer and give it to Patty and Steve for review.
- ❖ The Committee discussed the hiring of summer crew and summer hours.
- ❖ The Committee also discussed the hiring of a painting crew for the summer.
- ❖ Dave Osborne inquired about his certificate for the classes that he took in January 2018 regarding turf and weed control. As of today, he does not have his certificate. Cathy Cuculich will call the State of Illinois to inquire about his certificate.

ADJOURNMENT

At 10:55 a.m., Mr. Uthe moved that the Building and Grounds Committee meeting be adjourned.



Richard Uthe, Vice President



Cathy Cuculich, Reporter